

Rainier Christian Schools Classroom Donation For RCS Spring Auction

Preliminary Information for Approval

Campus _____
Teacher _____ Grade _____
Contact Person #1 _____
Phone Number(s) _____
Email Address _____
Contact Person #2 _____
Phone Number(s) _____
Email Address _____

Which best describes your classroom auction item:

art project - "one-of-a-kind" experience - gift basket

Description of item, as complete as possible: _____

Approximate value of item \$ _____

(this may change as you complete the item)

Each RCS classroom is asked to participate in the RCS Spring Auction by creating an art project, a "one-of-a-kind" experience, or a themed gift basket. [RCMS & RCHS participate in their connect group or grade.] The item should be less than \$100.00 in value, in general, and have a specific theme or idea. You may do more than one item. The possibilities are endless and a list of ideas for inspiration is available if you cannot decide on an item this year. Items made or decorated by the students are extremely popular as they are unique. Having students and/or their families contribute to a gift basket or experience (i.e. trip to Victoria, B.C.) are also great. If you have a creative idea - go for it! These class art projects, unique experiences, or bountiful baskets are what sell the best at our auction.

Please contact your campus representative to the RCS Auction Committee with questions, or you may contact Kristine Greene, the RCS Auction Coordinator, at 425-255-7273 or by email at auction@rainiercsd.org. Thank you!

In order to ensure we do not have multiples of any given item (i.e. photo quilts or movie baskets) being offered at the RCS Auction, all items from campuses need to be approved by the Auction Committee. Submission of this form does not guarantee approval. Items are approved in the order they are submitted. You will receive this form back, with signature line completed, signifying that your Auction item has been approved. Our goal is to offer a variety of items at limited quantities at our Auction which appeal to our guests.

Item Approved: _____ Date _____

Classroom Donation

This section is completed and *returned with the actual auction item* to ensure that the Auction Committee has proper final information on each item. Please attach to the auction item.

Title of item _____

Item's value \$ _____

Detailed description of item (include sizes, colors, brands, model numbers, any restrictions, days available, expiration date, location, etc.)

Please attach this form to each auction item when completed. Be sure to attach any gift certificates.

If your item is a gift basket, the Basket Chairperson will prepare it along with all the others for the auction. There is no need to put cellophane on your gift basket or attach a bow. We professionally shrink every basket to the RCS standards for the auction. Baskets themselves may be swapped out with another size. Our goal is to make baskets look bountiful. Any basket materials (peanuts, paper, shredded tissue, etc) you have should be sent with the basket as those are used to "fluff" them up and make them beautiful.

All Auction items must be completed and received at the RCS Administration Office four (4) weeks prior to the Auction in order to be considered for the Live Auction as well as included in the official auction catalog. Sorry, no exceptions. The Auction Committee is working on a deadline for auctioneer placement of Live Auction items and catalog printing. Thank you for your participation!